

## General Guidelines for Documenting Electronic Sources

Electronic media, unlike print media, lacks a standard method of organizing works. In addition, electronic sources are constantly changing. It is, however, necessary to provide sufficient information on a source to enable the reader to locate that source.

Typically, entries for web sites will include, in order:

1. Author(s) name if given (last name, first.).
2. Title of specific web page (in quotation marks).
3. Title of the overall web site (italicized).
4. Publisher or sponsor of the site; if not available, use N.p.
5. Date of publication (day, month, and year as available); if nothing is available, use n.d.
6. Medium of publication (Web)
7. Date of access (day, month, year)

NOTE: It is important to list the date you access the material because many web sites post changes frequently. The information in your paper may change by the time the reader sees your paper. You may also include the complete electronic address (the URL) if you believe the site would be difficult to find without it.

### ***Article in an online magazine or newspaper***

Format:

Name of author. "Title of article." *Title of Magazine or Newspaper*. Publisher. Date of publication. Medium of Publication (web). Date of access.

Kristol, William. "Doing the Unpopular Thing." *Time*. Time, Inc. 23 Apr. 2007. Web. 30 Apr. 2007.

### ***Article in an online encyclopedia or dictionary***

Format:

Name of author. "Title of article or word looked up." *Name of encyclopedia or dictionary*.

Publisher, Edition or Year. Format. Date of access.

"Concise." *Merriam-Webster Unabridged Dictionary*. Merriam-Webster, Inc., 2009. Web. 14 Apr. 2009.

"Fresco." *Britannica Online*. Encyclopedia Britannica, April 1998. 8 May 2007 .